

18 MAY 1977

MEMORANDUM FOR: Director of Personnel

VIA : Deputy Director of Personnel

FROM : [REDACTED]
Chief, Benefits and Services DivisionSUBJECT : Contract Employment [REDACTED]
in EAA Store

1. [REDACTED] has been an employee of the EAA since October 1974. She has proven to be of valuable assistance to [REDACTED], the Store Manager, and apparently enjoys her work and the convenience of its location. Unfortunately, EAA employment offers no insurance fringe benefits, an item of significant importance to [REDACTED] as a result of her divorce. Therefore, while she likes her work, we believe there is a strong possibility that she may seek other employment to fill this gap in her personal financial planning. Such action would certainly not be in our best interest, since we would lose a trained and proven employee and have to expend time and money to find and clear a replacement.

2. I therefore recommend that [REDACTED] be placed under a two-year contract at grade GS-03 and that the Office of Personnel be reimbursed for this position by the Employee Activity Association.

(Signed) F. W. M. Jarney

APPROVED: _____
Director of PersonnelDISAPPROVED: _____
Director of Personnel

Date: _____

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